

**INTERLOCAL AGREEMENT FOR RENEWING SERVICES
FISCAL YEAR 2024-2025**



**EDUCATIONAL SERVICE DISTRICT NO 112
2500 NE 65th Avenue
Vancouver WA 98661-6812**

Parties to the Agreement:

Educational Service District No. 112, hereinafter referred to as “ESD112”, and Woodland School District No. 404, 800 2nd Street, Woodland WA 98674, hereinafter referred to as the “District”.

IN WITNESS WHEREOF, the District and ESD112 (the Parties) have executed this Agreement on the date and year indicated below. Signed versions of this Agreement transmitted by facsimile copy or electronic mail shall be the equivalent of original signatures on original versions.

WOODLAND SCHOOL DISTRICT NO 404

AUTHORIZED SIGNATURE:

DATE:

EDUCATIONAL SERVICE DISTRICT NO 112

AUTHORIZED SIGNATURE:

DATE:

Summary Statement-Agreement Purpose

COOPERATIVE INFORMATION MANAGEMENT SERVICES

To provide the District with cooperative data processing, software, and support services as mutually deemed acceptable to the District and ESD112 through the Southwest Washington Regional Service Center (SWRSC).

Agreement Number: 25000-030

Financial Terms: Payments under this Agreement shall be billed monthly based on monthly 1251 FTE report and the Exhibit C fee schedule.

Agreement Period

Initial Term Start: September 1, 2024
Initial Term End Date: August 31, 2025
Nonrenewal Notification: May 1, 2025

Invoice Schedule: To be billed in twelve monthly installments.

Attachments: This Agreement consists of this signature page and the following exhibits, which constitute the entire understanding of the Parties.

Exhibit A: Terms for Services Provided

Exhibit B: General Terms & Conditions

Exhibit C: Member Service Options & Description of Services

Exhibit D: Description of Services

ESD112 INFORMATION

REV ACCT NO: 6412 71 5310
DEPT APPROVAL G Hottman
BUDGET APPROVAL G Hottman
BUS SVC APPROVAL TW

**IF OPTING OUT OF ELECTRONIC
SIGNATURE:**

Send scanned copy of Agreement with
executed signature by email to:
districtcontracts@esd112.org

EXHIBIT A
TERMS FOR SERVICES PROVIDED

1. Purpose.

- 1.1** ESD112 and the District are entering into this Agreement for the purpose of providing the District with cooperative data processing services, software, and support services, as set forth in Exhibit C to this agreement (“Services”) and as mutually deemed acceptable to the District and ESD112. Service shall be delivered through the Southwest Washington Regional Service Center (SWRSC) in partnership with ESD 105, ESD 171 and other authorized partners.
- 1.2** The provision of educational, instructional, or specialized services in accordance with this Agreement are intended to improve student learning or achievement.

2. Term.

- 2.1 Initial Term.** The Initial Term for the Agreement shall be from September 1, 2024, to August 31, 2025.
- 2.2 Renewal Term.** This Agreement shall automatically be renewed for an additional one-year term (the Renewal Term) unless either party to the Agreement notifies the other party in writing prior to May 1st that it is not renewing the Agreement. The party that fails to provide written notice before May 1st shall be required to pay damages in accordance with Section 4 of Exhibit B. Changes to services ESD112 is obligated to provide or fees the District is obligated to pay shall be addressed as amendments (Exhibit B, Section 3) to this Agreement.

3. Finance, Budget and Property.

- 3.1 Agreement Amount.** The District shall pay ESD112 monthly based on 1251 FTE enrollment report for services provided under this Agreement as described in Section 1.1 above and Section 4 below.
- 3.2 Invoicing.** ESD112 shall invoice the District in twelve (12) installments. Invoices shall be paid within thirty (30) days of receipt.
- 3.2.1** Fees shall be based on the District’s current year average annual full-time equivalent (“AAFTE”) student enrollment and the monthly invoices shall use the reported AAFTE from the 1251 FTE Report. The final invoice sent in August will reflect the actual AAFTE for the completed school year. If the AAFTE is less than 275, then fees shall be based upon “Minimum for districts under 275 AAFTE” as set forth in Exhibit C “Member Service Options”.
- 3.2.2** In each annual billing cycle, the District’s first monthly payment is due October 31 of each year and the last monthly payment is due August 31. The final adjustment to AAFTE for the fiscal year shall be completed with the August invoice.
- 3.3 Budget.** A separate budget for services under this Agreement is not necessary and therefore is not being prepared. Expenses and revenues shall be addressed in the District’s and ESD112’s budget.
- 3.4 Property.** All personal property and assets acquired or received in connection with the obligations under this Agreement, including but not limited to

equipment, materials, supplies, and funds, shall be owned and retained by ESD112, both during the term of this Agreement and after the Agreement is terminated, partially or completely. Real property shall not be acquired.

4. Scope of Services and Parties' Obligations. The Parties agree to fulfill the following obligations:

4.1 Responsibilities of ESD112. ESD112 shall provide computer processing support services, software support, and product coordination services to the District as set forth in Exhibit C and D, collectively referred to as "Services". Services and the corresponding fees for services are subject to change annually, provided that the District and the Executive Advisory Committee is given notice of such annual change at least sixty (60) days prior to its effective date.

4.1.1 Support. ESD112 shall provide direct support to designated District staff. Support will be categorized by Tiers. If a Tier cannot resolve an incident, it is escalated until it is resolved. Incidents will be reported to ESD112 using a web-based service tracking system (FootPrints). However, to expedite critical incidents, District may also use phone, email or other means of communication to increase the visibility of issue to ESD112. Normal hours of operation are Monday–Friday, 8:00 am–4:30 pm.

4.1.1.1 Tier I Support. The District shall be responsible for Tier I support. The District shall attempt to make initial remedy of incidents. If the issue cannot be resolved, designated District staff shall contact ESD112 for Tier II support.

4.1.1.2 Tier II Support. ESD112 shall provide Tier II support and shall perform analysis and investigate the cause and, if possible, provide the District the remedy for an incident. If the incident cannot be resolved by Tier II support, ESD112 shall contact Washington School Information Processing Cooperative, or "WSIPC", for Tier III support.

4.1.1.3 Tier III Support. WSIPC is the final escalation of issues and incidents that impact District usage of Software. The Tier III role is performed by WSIPC and external vendors, including analysis and investigation of application incidents, and infrastructure troubleshooting. Resolution might include defect correction, data manipulation, program analysis, and hardware replacement.

4.1.2 Performance Standards. Service incidents received from the District are assigned a severity level depending on the nature of the issue and its impact on the District. An initial severity level is assigned to each incident when it is received. Severity levels are defined as:

4.1.2.1 Critical. A Critical Severity level is assigned to an incident that has one or more of the following conditions: (a) production has stopped, (b) the District cannot continue work, (c) data is corrupt, (d) financial controls are impaired, (e) or system security has been compromised. Initial response time for a Critical Severity level issue received during normal working hours is thirty minutes.

After normal working hours response time will be longer because there is no telephone or email coverage during these hours.

4.1.2.2 High. A High Severity level is assigned to an incident that has one or more of the following conditions: (a) productivity is significantly impaired but is proceeding, (b) a work stoppage may occur if the incident is not resolved quickly, (c) the incident affects, or is of concern to, a majority of school districts in the region (or state), (d) the incident may cause a security problem if not resolved quickly, (e) or private information may be disclosed if the incident is not resolved quickly. Initial response time for a High Severity level issue received during normal working hours is two hours. After normal working hours response time will be longer because there is no telephone or email coverage during these hours.

4.1.2.3 Normal. A Normal Severity level incident only modestly reduces productivity.

4.1.2.4 Resolution of Issues. ESD112 and WSIPC will work diligently to resolve all Critical and High Severity incidents. Due to the complexity of certain incidents, a formal guarantee of resolution cannot be provided. ESD112 and WSIPC shall work extended hours to resolve a Critical Severity level incident.

4.1.2.5 Extended work hours **require** the District who originated the incident to remain available and participate in resolution of the incident.

4.1.3 Confidentiality of Data. All materials furnished to ESD112 by the District pursuant to this Agreement, including but not limited to source data, computer files, reports, listings, and computer programs, shall not be disclosed to third parties except as provided herein, or as required by law, or otherwise by written consent of the District.

4.1.4 ESD112 shall invoice the District in accordance with Section 3 above.

4.2 Responsibilities of the District. The District shall:

4.2.1 Pay ESD112 the annual fee set forth in Exhibit C and in accordance with Section 3 above.

4.2.2 Be responsible for the input and management of District data into the programs supported by ESD112.

4.2.3 Provide a single point of contact for administrative authorizations (security) and software application support and shall act as the primary contact with ESD112 in matters pertaining to Services, including emergency support notifications.

4.2.4 Attempt to resolve issues related to use and support of Services. If issues cannot be resolved by District staff, it shall be escalated to ESD112 by the single point of contact assigned by the District.

4.2.5 Recognize that ESD112, including WSIPC and authorized partners, requires access to production and test Skyward fiscal and student

databases, or any derivatives thereof, utilized by the District in order to deliver Services to the District. Therefore, the District agrees to provide full production and test database access to ESD112 personnel directly engaged in the support and delivery of Services to the District

- 4.2.6** Not disclose or make available any software or documentation associated with the Services to any parties or persons not using Services on behalf of the District. The District agrees to safeguard all proprietary materials being provided under this Agreement and shall not change, modify, or alter any software without prior written permission, nor infringe on or violate any vendor license agreement entered into on their behalf.
- 4.2.7** Negotiate with ESD112 an amount to be included in a contract addendum for any services beyond the scope of this agreement, either requested by the District or required by ESD112.
- 4.2.8** Be responsible for making reasonable accommodations for District staff, including any modifications or adjustments to a job or the work environment, that will enable an employee with a disability to participate in Services delivered or to perform essential job functions related to Services. If for any reason the District fails to provide a reasonable accommodation that is necessary for receipt of the service provided by ESD112 and ESD112 provides an accommodation, the District shall pay ESD112 for the costs ESD112 incurs to provide the accommodation.

5. Agreement Contacts.

6.

	<u>THE DISTRICT</u>	<u>ESD 112</u>
SIGNATURE AUTHORITY / NOTICE CONTACT-Required		
Name:	Asha Riley	Tim Merlino
Position:	Superintendent	Superintendent
Phone:	360.841.2702	360.750.7500
Email:	riley@woodlandschools.org	tim.merlino@esd112.org
PROGRAM CONTACTS		
Name:	Asha Riley	Gavin Hottman
Position:	Superintendent	CFO/Assistant Superintendent
Phone:	360.841.2702	360.952.3521
Email:	riley@woodlandschools.org	gavin.hottman@esd112.org
FISCAL / BUDGET CONTACTS		
Name:	Stacy Brown	Gavin Hottman
Position:	Business Manager	CFO/Assistant Superintendent
Phone:	360.841.2715	360.952.3521
Email:	brownst@woodlandschools.org	gavin.hottman@esd112.org
ACCOUNTING / BILLING CONTACTS		
Name:	Jessica Cretsinger	Christy Stalcup
Position:	Accounts Payable	AR Specialist II
Phone:	360.841.2714	360.952.3490
Email:	cretsinj@woodlandschools.org	christy.stalcup@esd112.org

EXHIBIT B
GENERAL TERMS & CONDITIONS

1. Authority & Organization.

- 1.1** This Agreement is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035.
- 1.2** A separate legal entity is not being created. ESD112 shall administer the joint undertaking described in the terms of this Agreement.

2. General Responsibilities of the Parties. ESD112 and the District shall:

- 2.1** Conduct background checks on any officials, employees, volunteers or agents who may perform obligations under this Agreement and who may have contact with children in a public school or ESD112 facility. No party/person who has plead guilty to, or been convicted of, a felony crime specified in RCW 28A.400.322 shall be allowed to do work under this Agreement if they may have contact with children in a public school or ESD112 facility. Failure to comply with this provision is grounds for immediate termination of the Agreement.
- 2.2** Comply with federal, state, and local laws in performing obligations under this Agreement, and any policies or regulations adopted by the Parties' boards of directors.
- 2.3** Obtain and maintain general liability coverage, including contractual liability coverage, and automobile coverage in an amount not less than \$1,000,000 per occurrence. The Parties shall, upon request, provide each other suitable evidence of the coverage required.
- 2.4** Obtain any licenses or permits required to perform their respective obligations under this Agreement.
- 2.5** Maintain books, records, documents, data and other materials compiled and related to the performance of obligations under this Agreement for the time period required under law or any applicable grant agreement. Both Parties agree to provide access to and copies of any such books, records, documents, data or other materials to the other party upon request.
- 2.6** Take all necessary steps to protect the confidentiality of educational records and shall not disclose such records or the information obtained from having access to such records without obtaining the consent of the other party and the parent of the student whom the record pertains to.

3. Amendment. Changes to the services ESD112 is obligated to provide or fees the District is obligated to pay shall be addressed in signed amendments to this Agreement, provided forty-five (45) days before the amendment is to take effect, unless otherwise mutually agreed.

4. **Termination and Damages for Termination with Inadequate Notice.**

4.1 **Mutual Termination.** This Agreement may be terminated by mutual agreement by the Parties.

4.2 **Damages Paid by the District for Services Provided by Certificated Employees.** If the District fails to notify ESD112 that it is terminating this Agreement prior to the Renewal Term of May 1st (see Exhibit A, Section 2.2) and this Agreement is for services provided by ESD112 employees who have a certificated contract with ESD112, there may be material adverse financial consequences to ESD112. The adverse financial consequences, or damages, may likely exceed the fee the District would have paid for the Renewal Term. If the District terminates the Agreement without giving notice prior to May 1st and ESD112 has employed certificated staff to provide services under the Agreement, the District agrees to pay ESD112 the amount owed for the Renewal Term as damages. The damages the District is agreeing to pay shall represent a reasonable reflection and estimate of the damages ESD112 shall incur.

4.3 **Damages Paid by the District for Services Provided by Non-Certificated Employees.** If the District fails to notify ESD112 that it is terminating this Agreement prior to the Renewal Term of May 1st (see Exhibit A, Section 2.2) and this Agreement is for services that are provided by ESD112 employees who do not have a certificated contract with ESD112, the damages ESD112 shall incur may be less than the fee the District would have paid to receive the services for the Renewal Term. In that case, the District shall pay ESD112 for damages ESD112 incurs as a direct or indirect result of not being notified by May 1st that the District is terminating the Agreement.

4.4 **Damages Paid by ESD112.** If ESD112 fails to notify the District that it is terminating this Agreement prior to the Renewal Term of May 1st (see Exhibit A, Section 2.2), ESD112 shall pay the District the costs the District incurs to obtain the services ESD112 was obligated to provide from a third party, but only to the extent the costs exceed what the District would have paid ESD112, and the fees the District pays the third party must be based on reasonable market rates.

4.5 **Payment.** The damages that are owed under this section shall be paid in full within thirty (30) days of receipt of an invoice. This requirement shall survive termination of the Agreement.

5. **General Provisions.**

5.1 **Assignment.** Neither this Agreement nor any interest therein may be assigned by either party without the prior written consent of the other party.

5.2 **Attorneys' Fees and Costs.** In the event litigation arises out of this Agreement, each party shall bear its own attorney's fees and costs.

5.3 **Authority.** The terms and conditions of this Agreement to which the Parties agree are being entered into by appropriate resolutions or delegation of authority by the respective boards of directors of ESD112 and the District.

5.4 **Captions.** Paragraph headings have been included for the convenience of the Parties and shall not be considered a part of this Agreement for any purpose relating to construction or interpretation of the terms of this Agreement.

5.5 **Compliance Orders.** ESD112 shall:

- 5.5.1** Deliver all services under this Agreement in compliance with the most current guidelines issued by the Centers for Disease Control and Prevention (CDC), Washington Department of Health, and the Office of Superintendent of Public Instruction (OSPI) guidelines, and comply with the state proclamations and orders as pertains to any infectious disease outbreaks or pandemics.
- 5.5.2** Adjust delivery of services as requested and/or required to meet needs to comply with Section 5.5.1 above without modification to terms of the Agreement.
- 5.6 Conflict of Interest.** No person engaged in any activity associated with this Agreement has a personal financial interest, direct or indirect, in this Agreement. ESD112 and the District warrant that neither party presently has interests, and will not acquire interests, directly or indirectly, which would create a conflict of interest in performing the obligations under this Agreement. Any direct or indirect conflict of interest must be disclosed.
- 5.7 Force Majeure.** ESD112 and the District shall not be liable for any failure to perform its obligations in this Agreement, and shall not be liable for the damages in Section 4 above, if the failure to perform or action that gave rise to damages is a result of any act of God, riot, war, civil unrest, flood, earthquake, or other cause beyond such party's reasonable control, such as changes to federal, state or local laws, but excluding failure caused by a party's financial condition or negligence.
- 5.8 Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Washington and any action or litigation undertaken to enforce the terms of this Agreement shall be conducted in Clark County, Washington.
- 5.9 Indemnification.** Both Parties agree to protect, defend, indemnify and hold the other party, and its directors, officers, agents and employees harmless from any and all claims and losses that are caused by the indemnifying party, or the indemnifying party's directors', officers', agents' or employees' negligent or malicious acts or omissions.
- 5.10 Intellectual Property.** Any materials ESD112 produces shall be owned by ESD112. ESD112 shall be considered the author of such materials. To the extent materials being produced in connection with this Agreement are found to be "works for hire", the District hereby irrevocably assigns all right, title and interest in such materials, including intellectual property rights, to ESD112 effective from the moment of creation. The District shall not use any materials produced for, or by, ESD112 in connection with this Agreement without obtaining ESD112's prior written consent.
- 5.11 Non- Discrimination.** Per requirements of state, local and federal laws, ESD112 and the District agree not to discriminate on the basis of race, color, creed, religion, national origin, citizenship or immigration status, age, sex, gender expression or identity, sexual orientation, genetic information, honorably discharged veteran or military status, marital status, family/parental status, income derived from a public assistance program, political beliefs, non-job-related physical, sensory, or mental disabilities, use of a trained guide dog or service animal, or reprisal or retaliation for prior civil rights activity. Inquiries regarding

compliance and/or grievance procedures for ESD112 may be directed to ESD112 at its address above.

- 5.12 Notice.** Whenever notice is required under this Agreement, it shall be provided by emailing, with receipt confirmation, or mailing notice to the contacts designated in Exhibit A, Section 5. Notice shall be deemed effective upon the earlier of actual receipt or three (3) days after notice is deposited in the United States Postal Service mail, by certified mail, postage prepaid.
- 5.13 Severability.** If any term of condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application and, to this end, the terms and conditions of this Agreement are declared severable.
- 5.14 Waiver.** No provision of this Agreement, or the right to receive reasonable performance of any act called for by its terms, including but not limited to the right of a performing party to notify a non-performing party there has been a unilateral early termination, shall be deemed waived by a party's failure to enforce the provision or rights to performance in a particular transaction or occurrence. Any and all waivers shall be in writing and signed by the party waiving the provision or its rights to performance. Any waiver that is not in writing shall not be binding or effective.
- 5.15 Whole Agreement.** The Parties agree that this Agreement, together with all appendices, if any, constitute the entire agreement between the Parties and supersedes all prior or existing written or oral agreements between the Parties and may not be amended other than in writing signed by the Parties.

- 6. Exclusion, Debarment and Suspension Certification.** Per the requirements of Executive Order 12549, ESD112 and the District certify that neither they, nor their officers, directors, general managers or persons having primary management or supervisory responsibilities, are on the Excluded Parties List Report (web address: <http://www.sam.gov/SAM>) and that they are not presently debarred, suspended, proposed for debarment, or declared ineligible or voluntarily excluded for the award of contracts by any Federal governmental agency or department. ESD112 and the District shall provide immediate written notice to each other if, at any time during the term of this Agreement, including any renewals hereof, the Parties learn that this certification has become erroneous by reason of changed circumstances.

EXHIBIT C
MEMBER SERVICE OPTIONS

Member Services Options:

Full Fiscal Services and Student Services

- I. ☐ Full Services (for AAFTE > 20,000).....\$41.20 / AAFTE / year
- II. ☐ Full Services (for AAFTE > 10,000 to 20,000)\$44.32 / AAFTE / year
- III. ☐ Full Services (for AAFTE > 4,000 to 10,000)\$46.78 / AAFTE / year
- IV. ☒ Full Services (for AAFTE 276 to 4,000).....\$48.46 / AAFTE / year
- V. ☐ Full Services Minimum for districts under 275 AAFTE.....\$13,327.00 / year

Fiscal Services Only

- I. ☐ Fiscal Minimum for districts < 275 AAFTE\$13,327.00 / year
 - o Fiscal Only Services:
- a. ☐ Full Services (for AAFTE > 20,000).....\$36.98 / AAFTE / year
- b. ☐ Full Services (for AAFTE > 10,000 to 20,000)\$40.10 / AAFTE / year
- c. ☐ Full Services (for AAFTE > 4,000 to 10,000)\$42.56 / AAFTE / year
- d. ☐ Full Services (for AAFTE 276 to 4,000).....\$44.24 / AAFTE / year
- e. ☐ Full Services Minimum for districts under 275 AAFTE.....\$48.46 / AAFTE / year

Student Services Only

- I. ☐ Student Services Only.....\$34.00 / AAFTE / year
- II. ☐ Student Minimum for districts < 275 AAFTE.....\$9,350 / year

Miscellaneous Services (available to members on a contract basis)

- I. Report Design and Development\$90.00/hour
- II. CEDARS Support.....\$90.00/hour
- III. Payroll Transition and Mentoring Services.....\$90.00/hour
- IV. Customized Research, Program Analysis & Design (contact ESD112 for a quote)

EXHIBIT D
DESCRIPTION OF SERVICES

1. Fiscal Management System Services.

- 1.1** Provide fiscal coordinator services, including telephone, email, and onsite support.
- 1.2** Provide classroom training on Washington School Information Processing Cooperative (“WSIPC”) supplied software to users identified by the District.
- 1.3** Provide documentation as provided and delivered with WSIPC supplied software and/or as modified by the Southwest Washington Regional Service Center (“SWRSC”).
- 1.4** Provide designated print output services at SWRSC for designated pressure sealed forms.
- 1.5** Software support for fiscal application systems services.

2. Student Management System Services.

- 2.1** Provide Student Management system coordinator services, including telephone, email, and onsite support. **Telephone and email support contact shall be through designated District student support team members only, unless otherwise agreed to by both parties.**
- 2.2** Provide classroom training on WSIPC Student Management supplied software to users identified by the District.
- 2.3** Provide documentation as provided and delivered with WSIPC supplied software and/or as modified by the SWRSC.
- 2.4** Provide print output services at SWRSC.
- 2.5** Provide software support for Student Management application systems services.

3. Following are Modules Supported by SWRSC, WSIPC and Authorized Partners

Skyward School Business Suite – SMS 2.0

- Account Management
- Accounts Payable
- Accounts Receivable
- Bid Management
- Budget Management
- Calendars
- Custom Forms
- Data Mining
- Employee
- Employee Management
- Employee Access
- Fast Track
- Fixed Assets
- General Inputs
- Inventory
- Payroll
- Purchasing

Woodland School District No. 404
Agreement No. 25000-030
Cooperative Information Management Services

- Salary Negotiations
- Security
- SkyBuild
- SkyDoc
- System Configuration
- Task Manager
- Time Off
- Vendors
- Year End Processing

Skyward School Business Suite – Qmlativ

- Account
- Accounts Payable
- Accounts Receivable
- Applicant Tracking
- Application Programming Interface (API) (SaaS Offering)
- Asset
- Benefit Management
- Budgeting
- Custom Forms
- Customization
- Demographics
- District
- Employee
- Employee Access
- Employee Mobile App
- Fixed Assets
- Import Employee Third Party Data (SaaS Offering)
- Message Center
- Online Form
- Payroll
- Position
- Process Management
- Purchasing
- Reporting
- Security
- Staff Planning
- Substitute Tracking
- System
- Time Off
- Time Tracking
- Vendor
- Warehouse
- Workflow
- Year End

Federal Reporting – Business

- 1099

Woodland School District No. 404
Agreement No. 25000-030
Cooperative Information Management Services

- 1099NEC
- 941
- Affordable Care Act (1095)
- Civil Rights Data Collection (CRDC)
- EEOC
- **W-2 Washington State Reporting – Business**
 - Budget Status Report
 - Child Support
 - County Treasurer
 - Department of Revenue Use Tax Accrual and ACH Addenda
 - F-195 SPI Budget File Extract
 - F-196 SPI Year End Extract
 - F-200 SPI Budget Extension Extract
 - S-275 Submission
 - Medicaid Administrative Match (SMS 2.0 only)
 - New Hire Submission
 - WA Leave and Care Reporting
 - Quarterly Wage Detail
 - Retirement Transmittal (DRS)
 - School Employee Benefits Board (SEBB) Submission
 - Standard Occupational Classification (SOC) Reporting
 - Workers' Compensation Report

Skyward Student Information System – SMS 2.0

- Academic Standards
- Activities
- Application Programming Interface (SaaS Offering)
- Attendance
- Busing
- Career Planning
- Current Scheduling
- Curriculum and Assessments
- Curriculum Mapping (SaaS Offering)
- Custom Forms
- Data Mining
- Discipline
- Educator Access
- Family Access
- Fee Management
- Food Service
- Future Scheduling
- Grading
- Graduation Requirements
- Gifted and Talented
- Guidance
- Health Records
- Lesson Plans

Woodland School District No. 404
Agreement No. 25000-030
Cooperative Information Management Services

- Lockers
- Message Center
- New Student Online Enrollment (SaaS Offering)
- Response to Intervention (SaaS Offering)
- Secondary Gradebook
- Section 504
- Security
- SkyBuild
- SkyDoc
- Skylert
- Special Education
- Special Programs
- Staff
- Standards Gradebook
- Student Access
- Student Demographics
- Substitute Assignment
- Survey
- System Configuration
- Task Manager
- Textbooks
- Year End Processing

Skyward Student Information System – Qmlativ

- Activity
- Application Programming Interface (API) (SaaS Offering)
- Assessments
- Attendance
- Conference
- Curriculum
- Customization
- Demographics
- Discipline
- District Configuration
- Enrollment
- Family Access
- Family
- Family Mobile App
- Fee Management
- Food Service
- Gradebook
- Grading & Report Cards
- Graduation Requirements
- Guidance
- Health Services
- Message Center
- Multi-tiered System of Support (MTSS)

Woodland School District No. 404
Agreement No. 25000-030
Cooperative Information Management Services

- New Student Registration (SaaS Offering)
- Online Forms
- Process Management
- Reporting
- Scheduling
- Security
- Skylert
- Special Programs
- Staff
- Student Access
- Student
- Student Mobile App
- System Tools
- Teacher Access
- Teacher Mobile App
- Transportation
- Workflow
- Year End Processing

Federal Reporting – Student

- Civil Rights Data Collection (CRDC)
- Federal Special Education Suspension-Expulsion Report

Washington State Reports – Student

- Assessment of District Health Services
- CEDARS (Comprehensive Education Data and Research System)
- Food Service Verification Collection
- Immunization Status Report – Preschool
- Immunization Status Report – School Age
- National School Lunch and Breakfast Program State Claim
- P-223 Monthly School District Enrollment Report
- P-223H Monthly Special Education Enrollment Report
- State Student Identifier (SSID) Export/Import
- Truancy Petitions for State Reimbursement
- Washington Standardized High School Transcript