

**WOODLAND SCHOOL DISTRICT**

**RESOLUTION #24-07**

**AUTHORIZATION FOR THE SUPERINTENDENT TO ACT ON BEHALF OF THE  
BOARD OF DIRECTORS AND TO FILE MANUAL SIGNATURE**

WHEREAS, Section 28A.400.020 RCW requires superintendents to file their manual signature with the office of the county auditor, and

WHEREAS, Section 39.62.020 RCW authorizes the use of facsimile signatures on public security papers or instruments of payment (including warrants) if the manual signature that is certified under oath has been filed with the secretary of state, and

WHEREAS, Section 28A400.030(5) RCW requires superintendents to sign all warrants ordered to be issued by the Board of Directors,

WHEREAS, specific state and/or federal programs require board certifications of applications, expenditures, and other program assessments, and

WHEREAS, the District can fulfill its obligations more efficiently if the superintendent is authorized to sign warrants, applications, forms, assessment instruments, and other documents that are required for state or federal programs with facsimile signature,

THEREFORE, BE IT RESOLVED, The Board of Directors of the Woodland School District #404, Cowlitz and Clark County, Washington, hereby grants Asha Riley the authority to sign all applications, forms, assessment instruments and in any other way transact all business on behalf of the Woodland School District Board of Directors for all state and federally sponsored programs effective, *nunc pro tunc*, July 1, 2024, and further

BE IT FURTHER RESOLVED THAT by the Woodland School Board of Directors that, Asha Riley shall file all necessary forms related to their complying with statutes regarding the use of their signature.

Adopted this 13th day of June 2024.

ATTEST:

\_\_\_\_\_  
Secretary to the Board

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President

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

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Director

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Director